**Minutes of the Annual General Meeting held at the school on Friday 7 October, 2016**

**Members present**: P. Lusted (in the chair), S. Caveney, D. Palmer, K. Shea,

P. Taylor, M. Pack, C. Laming, M. Stewart, N. Hancock, I. Hazell, T. Saunders.

**Apologies for absence**: G. Barnes, B. Gilbert, T. Young, A. Snelling. Those present reflected on the recent death of former committee member and stalwart dinner organiser Duncan Goddard. He would be sadly missed.

**Minutes and matters arising**: The minutes of the meeting held on Friday 2 October, 2015, were agreed and signed as a correct record.

The committee would continue striving for a positive working relationship with the school.

There were no other matters arising.

**The 2016 officers and committee were elected as follows:**

President: J. Hopkins

Vice-President: P. Lusted

Hon. Secretary: C. Laming

Hon. Treasurer: M. Pack

Membership secretary: K. Shea

Dinner Secretary: Vacant

Website representative: D. Palmer

Website advertising: Role deleted

OBA governor: M. Stewart

Football rep: K. Shea

Hockey rep: D. Palmer

Committee: N. Hancock, P. Taylor, S. Caveney, G. Barnes, B. Gilbert, A Snelling, I. Hazell, T. Saunders

Accounts examiner: P. Taylor

The election of officers and committee en bloc was unanimously approved, having been proposed by D. Palmer and seconded by P. Taylor.

**Constitutional changes**: Various ‘tidying up’ changes largely concerning roles and responsibilities were tabled by D. Palmer and agreed by those present (proposed by I. Hazell and seconded by P. Lusted). A new version of the Constitution is contained within these minutes

**Correspondence**: None.

**Treasurer’s report**: There has been very modest activity in the last 12 months and I will confine my comments to just three points of note:

1 The loss of £217 on the annual dinner resulted from a committee decision to reduce the cost of the meal from £23 to £20 with the Association funding the cost of hiring the hall (£255). This was an attempt to increase numbers or at least reduce the recent fall off.

2 The income from subscriptions actually increased this year (by £10) reversing the recent trend that I referred to in my report last year. Keith Shea will provide details but I believe that we have enrolled at least four new members this year.

3 The donations to the school totaling £215 comprise a cricket prize of £90 (last paid by us three years ago) and the cost of servicing the clock (£125).

The outcome as shown in the balance sheet (circulated at the meeting and recorded in the minutes book) is a surplus for the year of £2,965 and a healthy bank balance of £10,031.

Finally, my thanks go to Peter Taylor for undertaking the ‘examining’ duties.

**Mike Pack, Hon. Treasurer**

**Membership secretary’s report:** We have 393 (last year 392) ‘paid up’ members this year. This total includes:

* 380 paying members including 1 (1) honorary member and 9 (13) other life members who choose to pay a subscription even though they are not obliged to.
* 1 honorary member and 11 (7) life members exempt from paying a subscription,
* 1 unknown subscriber

There are 6 standing orders paid up until last year that were not renewed this year and as last year I will issue reminders over the next few weeks to those that haven’t renewed. Last year’s reminders did produce some success so hopefully it will do again this year.

The table below shows the actual amount paid by all members so far. You will see that a few members pay more than the current subscription of £10, whilst others continue to pay a lesser amount reflecting previous subscription rates. Some payments are made in advance but I have only included the proportion of those advance payments attributable to this current year.

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| --- |
| OBA subscriptions received 1/6/16 - 31/5/17 |
| Number of members  | Amount paid £:p | Total of subscriptions received (£:p) |
| 12 | 0.00 | 0.00 |
| 1 | 1.00 | 1.00 |
| 4 | 1.50 | 6.00 |
| 45 | 5.00 | 225.00 |
| 2 | 6.50 | 13.00 |
| 317 | 10.00 | 3170.00 |
| 1 | 11.50 | 11.50 |
| 6 | 15.00 | 90.00 |
| 4 | 20.00 | 80.00 |
| 1 | 25.00 | 25.00 |
| Total No = 393 |   |    |
|  £ total = | **3621.50** |

So this year we have received £3,621.50 plus a further £10 (see below) making £3631.50 against last year’s reported £3646.50. This year’s total includes 1 (2) mysterious £10 subscription from someone who does not appear on my records and a £20 cheque from Leslie Nicholls for his 2015 and 2016 subscriptions and he has sent in his membership form so that we can set up an SO for 2017 and beyond.

We continue to receive subscriptions for 5 (6) members who have died and I must write to the families concerned to ensure that this is not an oversight on their part.

Sadly since the last AGM we have been made aware of the death of Duncan Goddard (70 – 77).

3 new members have joined the Association and they are:

* Darren Dixon (89-94)
* Richard Evans (54-62)
* Dr Alan Whiting (55-63).

As noted above Leslie Nicholls (45-52) has re-joined the association.

The membership is 1 more than last year although the income has fallen by £15 but hopefully the reminders may bolster that income.

Further progress has been made with capturing email addresses and we now have 230 (226) addresses on the database for the 393 members.

**Keith Shea, Membership secretary**

**Meeting / dinner dates for the forthcoming year:**

Annual dinner 2017: Saturday 25 March

AGM and committee meeting**:** Friday 6 October at 7.00 pm

There being no further business the AGM closed at 7.55 p.m.

**THE CONSTITUTION**

**of the**

**OLD BORDENIAN ASSOCIATION**

1. The name shall be OLD BORDENIAN ASSOCIATION.
2. The following shall be eligible for membership of the Association:-
	1. All those whose names have appeared on the Roll of the School
	2. Past and present members of the staff of the School
	3. Past and present members of the School’s Governing Body
3. Honorary Life Membership of the Association may be conferred if it is considered that services have been rendered to the Association or to the School which merit the award of this distinction. The conferral of an Honorary Life Membership shall be at the discretion of the Committee.
4. The objects of the Association shall be as follows:-
	1. To hold reunions, to foster good fellowship and a corporate spirit amongst members.
	2. To arrange sports and various activities for the members through recognised sections whose members should normally be paid up members of the Association.
	3. To assist the School and its organisations financially and in other ways.
5. There shall be free membership for the first three years after leaving School and thereafter the subscriptions shall be as fixed at the AGM from time to time and as published on the Old Bordenian website.

No further Life Members, except Honorary Life Members, shall be accepted for membership.

1. All subscriptions shall be due on June 1st of each year.
2. Where a member is in arrears for more than one year membership shall lapse.
3. The funds of the Association shall be administered by the Honorary Treasurer, and all cheques shall be signed by the Treasurer and either the Vice-President or the Honorary Secretary or such other signatories agreed by the Committee.
4. (a) The Annual General Meeting shall be held at the School in October or such other location agreed by the Committee.

(b) If there are any special items that members may wish to include in the agenda, including changes to this Constitution, these must be submitted in writing to the Honorary Secretary at least two weeks in advance.

(c) Notice of the Annual General Meeting shall be published at least three months in advance on the Old Bordenian Website.

(d) The Treasurer shall prepare the Association’s Annual Accounts made up to 31st July each year and have them certified by an Examiner appointed by the Committee and shall present them to the Annual General Meeting for approval.

1. The Officers of the Association, all of whom shall be Honorary and must be members of the Association, shall be elected at the AGM.
2. (a) The affairs of the Association shall be controlled by a Committee consisting of the following:- The President, Vice-President, Treasurer, Secretary, Membership Secretary, Dinner Secretary, , Website Representative, OBA Representative on the Board of School Governors, six other members and a subscribing member nominated by each of the recognised sections.

 (b) The Committee shall have the power of co-option. Co-opted members shall have the same voting rights as Committee members.

1. Four members of Committee shall constitute a quorum for both the Committee meetings and the AGM.
2. The Committee shall have the power to set up various sub-committees and co-opt to them additional members from within the Association.
3. All minutes, reports and proceedings of sub-committees, duly signed by the Chairman, shall be presented to the Committee at its next meeting.
4. Extra Ordinary General Meeting. The Committee may call an Extra Ordinary General Meeting on the written application of ten fully paid up members of the Association.

OCTOBER 2016